

14 FORCE SUPPORT SQUADRON -- QUICK REFERENCE CARD

FORCE SUPPORT LEADERSHIP – Taking Care of Airmen & Families

Commander
Deputy
Operations Officer
Superintendent
First Sergeant
Mortuary Affairs
Casualty Affairs

DSN 742-2800
DSN 742-2805
DSN 742-2805
DSN 742-3601
DSN 742-2033
DSN 742-2805
DSN 742-2720



Military Personnel (Customer Support, Force Management, Career Development, IPR)
Manpower & Organization (CPI, UMD Updates, ACRs/OCRs)
Civilian Personnel (APF Human Resources, NAF Human Resources)
Community Services (Bowling, Café at Whispering Pines, ODR/ITT, Arts & Crafts, Club)
Sustainment Services (Lodging, Fitness & Sports)
Airmen & Family Readiness (A&FRC, Casualty)
Child & Youth Services (CDC, Youth Center, & School Liaison Officer)
Force Development (Career Assistance Advisor, Education & Training, Testing, Library)
Resource Management (APF, NAF, IT Support, Private Organizations)

DSN 742-2616
DSN 742-2317
DSN 742-2635
DSN 742-2405
DSN 742-2581
DSN 742-2790
DSN 742-2908
DSN 742-2516
DSN 742-2319

TOTAL FORCE SERVICE CENTER (TFSC) - AT YOUR SERVICE (AFPC)

<https://www.my.af.mil> --Virtual MPF—Self Service Actions

- * **Data Verification Brief** (Personal & Career Data; equivalent to SURF)
- * **Record of Emergency Data** (updated annually and after each PCS/address change)
- * **Assignment Actions** (Virtual Out-processing, Humanitarian & EFMP Application, Joint Spouse)
- * **Voluntary Separation Application**
- * **Retirement Application**
- * **Transfer of Education Benefits** (incurs a 4 year ADSC)
- * **TRAC Briefing** (Pre-requisite to Reenlisting)
- * **Board for Correction of Military Records**
- * **Retraining Applications**
- * **Initial Assignment Briefing**



14 FSS - MILITARY PERSONNEL FLIGHT (MPF)

Flight Commander DSN: 742-2616
Superintendent DSN: 742-2611
EMAIL: 14FSS_FSM@us.af.mil

MPS HOURS OF OPERATION

M,T, W & F: 0730-1530
TH: 0930-1530

CUSTOMER SUPPORT

(ID Cards/DEERS/SGLI)
Walk-ins welcome during normal service hours
Appointments: DSN 742-3294
rapids-appointments.dmdc.osd.mil

GENERAL/FEDERAL WAGE SCHEDULE (GS/WG/WL/WS) CIVILIAN EMPLOYEE SYSTEM

New Beginnings DPMAP Appraisal Cycle: 1 Apr- 31 Mar
myPerformance Appraisal Tool- DoD automated system for performance plans

Please visit <https://www.cpmosd.mil/Subpage/NewBeginnings/NBHome>

Employment www.nafjobs.org or www.usajobs.gov



ENLISTED PROMOTION INFORMATION & SCODs (2018/2019 Projections)

Current Grade	SCOD	Test Months	Release	Current Grade	SCOD	Test Months	Release
SrA & Below	31 Mar	1 May – 15 Jun	Aug	MSgt	30 Sep	Dec	Mar
SSgt	31 Jan	1 Feb – 31 Mar	Jun	SMSgt	31 Jul	Sep	Dec
TSgt	30 Nov	1 Feb – 31 Mar	May	CMSgt	31 May		



AFAS OFFICER ASSIGNMENT TIMEFRAMES (notional)

Cycle	Initial VML	Field Reclama VML	Last day to submit REQs	PRD visibility window	ADP Due dates	AFPC Matches	RNLTD
Summer	Early Aug	Late Aug	Early Sep	Oct	Late Oct	Nov – Jan	Jun - Sep
Winter	Mid-Feb	Late Feb	Mid-Mar	Apr	Late Apr	May – Jun	Oct - May

ADDITIONAL NOTES

VML (Vulnerable to Move List): List of all officers that are vulnerable for assignment during the given assignment cycle

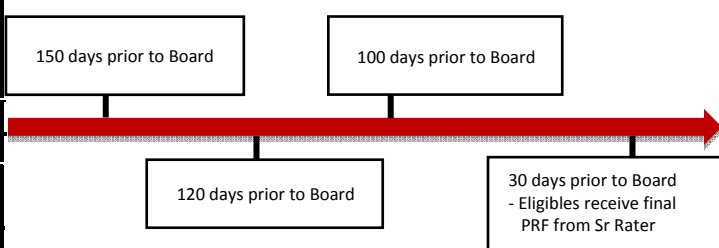
Reclama Window: Commanders may request to reclama officers on VML for mission needs or extenuating circumstance

Requisition Window: Time to submit requisitions for those on initial VML & those w/projected separation/rets during cycle's RNLTD Months

ACTIVE DUTY OFFICER PROMOTION BOARDS (2018/2019 Schedule/Milestones)

BOARD	PRF Acct Date	MLRs Done	CENTRAL BRD
Col (MC/DC)	13 Apr 18	1 Aug 18	10 Sep 18
Lt Col (BSC)	13 Apr 18	1 Aug 18	10 Sep 18
Lt Col (MC/DC)	13 Apr 18	1 Aug 18	10 Sep 18
Maj (DC/MC)	13 Apr 18	1 Aug 18	10 Sep 18
Col (CHAP/LAF)	18 May 18	5 Sep 18	15 Oct 18
Lt Col (CHAP/LAF-J)	18 May 18	5 Sep 18	15 Oct 18
Maj (CHAP)	18 May 18	5 Sep 18	15 Oct 18
Lt Col (NC)	6 Jul 18	24 Oct 18	3 Dec 18
Maj (LAF)	6 Jul 18	24 Oct 18	3 Dec 18
Col (MSC)	17 Aug 18	5 Dec 18	14 Jan 19
Maj (NC/MSC)	17 Aug 18	5 Dec 18	14 Jan 19
Col (LAF-J)	5 Oct 18	29 Jan 19	4 Mar 19
Lt Col (LAF/MSC)	5 Oct 18	29 Jan 19	4 Mar 19
Maj (LAF-J)	5 Oct 18	29 Jan 19	4 Mar 19
Col (BSC)	4 Jan 19	24 Apr 19	3 Jun 19
Lt Col (Chap)	4 Jan 19	24 Apr 19	3 Jun 19
Maj (BSC)	4 Jan 19	24 Apr 19	3 Jun 19

THE PRF PROCESS – At-A-Glance



The Philosophy Behind Pin-On Rates

FACTOR	SCENARIO	EFFECT	PIN-On Time
Officer End Strength	Growth	Increased Grade Ceilings	Speeds up
	Drawdown	Reduced Grade Ceilings	Slows down
Retention	Poor	More losses	Speeds up
	Good	Fewer losses	Slows down
Year Group	Large	More selects	Slows down
	Small	Fewer Selects	Speeds up

FREQUENTLY REFERENCED AIR FORCE INSTRUCTIONS

AFI 36-2903, Dress & Appearance
AFI 36-2406, Officer & Enlisted Evaluations
AFI 36-3208, Admin Separation of Airmen



AFI 36-2110, Assignments
AFI 36-2905, Fitness Program
AFI 36-2606, Reenlistments

